



Betty T. Yee

余淑婷

主席，加州物稅局  
及第一區理事

## 提供 免費基本銷售及使用稅研討會

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售及使用稅並預備電子申報研討會-此研討會將協助您預備您的銷售和使用稅資料以使用電子申報或者用報稅表模式向物稅局申報。 鼓勵參加者攜帶與即將到來的報稅期有關的問題和文件。

講師將在以下方面對納稅人提供協助：

- 電子報稅
- 支援和申報免稅銷售
- 使用再售證書
- 判斷什麼是應稅和什麼是非應稅勞務
- 保留足夠的記錄
- 準備銷售稅和使用稅申報表

欲了解更多資料或賜覆請聯繫相應電話號碼或訪問我們的網站 [www.boe.ca.gov](http://www.boe.ca.gov)。

### Free Workshops

Date	Starting Time	Duration	Language	Location	Address	City	Zip Code	Telephone No.
3/24/2011	1:30 PM	3 hours	Chinese (Mandarin/Cantonese)	San Jose District Office	250 South 2nd Street, Auditorium	San Jose	95113-2706	408 277-1231
5/19/2011	1:00 PM	3 hours	Chinese (Cantonese)	San Francisco District Office	121 Spear Street, Training Room 440, 4th Floor	San Francisco	94105-1584	415 356-6600
7/13/2011	1:00 PM	4 hours	Chinese (Mandarin)	Oakland District Office	1515 Clay Street, Room 351, 3rd Floor	Oakland	94612-1432	510 622-4100
10/12/2011	1:30 PM	3 hours	Chinese (Mandarin/Cantonese)	San Jose District Office	250 South 2nd Street, Auditorium	San Jose	95113-2706	408 277-1231
10/20/2011	1:00 PM	2.5 hours	Chinese (Mandarin)	San Francisco District Office	121 Spear Street, Training Room 440, 4th Floor	San Francisco	94105-1584	415 356-6600

除了導師主導的課程，您可以嘗試我們的網絡課堂教程，我們的網站 [www.boe.ca.gov](http://www.boe.ca.gov)在自定進度的環境下提供資訊。

≈ State Board of Equalization  
Basic Sales and Use Tax Workshops  
First District

Free

# Basic Sales and Use Tax Workshop

**S**ales and Use Tax and eFile Preparation Workshop - This workshop will assist you in either preparing your sales and use tax information in order to file electronically (eFile) with the Board, or file a paper return. Participants are encouraged to bring in their questions and documentation pertaining to the upcoming return period.

The instructor will assist taxpayers in the following areas:

- Efiling
- Supporting and reporting exempt sales
- Using a resale certificate
- Determining what is taxable and non-taxable labor
- Maintaining adequate records
- Preparing a sales and use tax return

For more information or to RSVP please contact the corresponding telephone number or visit our website at [www.boe.ca.gov](http://www.boe.ca.gov).

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